ABSTRACT GUIDELINES FOR THE ANNUAL COMPREHENSIVE HEMATOLOGY & ONCOLOGY REVIEW CONFERENCE (AnCHOR)

Submission deadline: 20th March 2022

Abstract Should Clearly State:

Background-context-aims: indicate the purpose and objective of the study, the hypothesis (if present) that was tested or a description of the problem discussed.

Methods: describe the setting/location for the study, study design, study population, ethical considerations, data collection and methods of statistical analysis.

Results: present as clearly and detailed as possible the summarized findings/outcome of the research.

Conclusions: briefly discuss the data, the main outcome of the study, and possible limitations. Emphasize the implications of the results and their significance for the management of cancerous and hematological conditions.

Abstract Preparation

Criteria that abstracts should meet:

1. Abstracts must be written in English.
2. Explained abbreviations may be used.
3. The abstract text must not contain any information about the presenters or institutions involved in order to facilitate the blind review process.
4. Generic drug names should be preferred. The use of trade names is discouraged, and should only be used when necessary.
5. The main source of funding of a study is required to be indicated at the end of the abstract.
6. The abstract text should not exceed 2000 characters (including spaces, excluding title and authors).

Handling Procedures

Abstracts may only be submitted using the electronic abstract form. Once the electronic submission is concluded the corresponding author will receive an automatic confirmation by email with a reference for any inquiries.

After the reviewing process, the Scientific Committee will allocate the accepted abstracts to the oral presentations and/or poster presentation. All corresponding authors will be notified by email of the respective decision for their abstract. He/she will be responsible for informing the other authors about the status of the abstract.

Abstract Review

The review will be carried out according to the following criteria:

Background-Context-Aims - Reference to relevant knowledge base, rationale of the study, relevance of hypothesis and clarity of stated aims.
Methods - Sampling criteria, Data collection, Analytical strategy and Statistical methods.
Results - Clarity of data presentation and Statistical Power.
Conclusions - Interpretation of the results, Conclusions supported by the data presented, and Relevance to Hematology and Oncology
Originality of Research - Is new data being presented? Are new concepts being presented?
Relevance to Theme and Sub-Theme - The abstract must demonstrate relevance to the theme/sub-themes/special tracks.

ORAL PRESENTATIONS

Time: Oral presentations will be 20 minutes long.

Format:

- The presentation should be based on the General Guidelines of the abstract. This will help match the presentation to the time allotted.
- Power Point/Slide-based presentations may be used. Common clear system fonts must be used.
- A table/podium and computer with a projection monitor will be available. Any additional support medium can be arranged for with prior requests made.

Approximately three to five minutes of this period is for audience to ask questions at the end of the talk.
NB: For questions and transition to the next speaker, 1-3 minutes are foreseen.

POSTER PRESENTATION

Please note the following when preparing your poster:

- Poster dimensions should not exceed 100×200 cm – width/height (common poster size is about 90×120 cm)
- State the title and the authors at the top of your poster in easily readable bold letters
- Indicate the presenting author if different from the first author.
- The text and the illustrations should be readable from a distance of 2 meters.
- The structure should follow the general abstract guideline format.

Rules for Submission

1. The Presenting Author is expected to attend the conference, display the poster and/or manage the oral presentation.
2. Please kindly note that the submission of an abstract does not replace the registration to the congress.
3. The Presenting Author must completely register for the abstract to appear in the final program and the proceedings. Failure to register will result in automatic withdrawal of the abstract from the conference.
4. Confirm that all authors are aware of the content of the abstract and authorize its submission.
5. Submission of the abstract constitutes consent to publication (e.g., conference website, programs, other promotions, etc.)
6. By submission, authors must accept that the content of the abstract cannot be modified or corrected after final submission and should be aware that it will be published exactly as submitted.
7. Contact details saved in this system should be those of the corresponding author, who will be notified about the status of the abstract. The corresponding author is responsible for informing the other authors about the status of the abstract.
8. Indicate if the abstract has been published in another international conference, and that its publication does not breach any author rights.
9. Accept that the final decision about rejection, type of presentation and the composition of the programme made by the Scientific Committee.

NOTE:

1. Authors must indicate their preference for oral/poster presentation or poster presentation only.
2. If the scientific committee does not accept the abstract, the delegate's fee will/not be reimbursed.
3. sIt is the author's responsibility to submit a correct abstract.